

**CITY OF GREENFIELD  
REGULAR CITY COUNCIL MEETING MINUTES  
June 4, 2024**

The City Council of the City of Greenfield, Minnesota, met in regular session on Tuesday, May 21, 2024, at 7:00 p.m. at City Hall at 7738 Commerce Circle.

**1. Call Meeting to Order**

Mayor Johnson called the meeting to order at 7:00 p.m.

**2. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**3. Roll Call**

Members present: Mayor Brad Johnson, Council Members Corey Bronczyk, Kyal Klawitter, Nick Roehl, and Mark Workcuff

Staff present: City Administrator Margaret Webb, and Zoning Administrator Daniel Van Holland

**4. Approval of Agenda**

**MOTION** by Klawitter, seconded by Workcuff to approve the agenda. All voted in favor. Motion carried 5-0.

**5. Public Comments –**

Matthew McSheehy, 8845 Greenfield Road asked questions regarding the Greenfield Road Paving Project: how will the project be funded, timeframe/start date, asked questions regarding the assessment policy.

Tom Snyder, 8875 Greenfield Road asked why there were not any Town Hall Drive residents were on the assessment list and asked if he could retain his current culvert as it seems it will be replaced with a smaller culvert.

Joe Lepore, 6965 Belle St asked if the Greenfield Road project contract requires the contractor to do all the work and not use subcontractors

**6. Consent Agenda**

*Items listed under Consent Agenda are considered routine in nature and will be enacted by a single roll call vote. There will be no separate discussion on these items unless a Council Member or citizen requests. In that event, the item will be removed from the Consent Agenda and considered in normal sequence.*

**A. Approve payment of claims in the amount of \$145,684.55**

Check #32276-32297

General Fund	\$22,115.56
ARPA	\$ 2,623.75
2021A G.O. Improvement Bonds	\$ 10,237.50
Park Dedication	\$ 8,874.77
General Capital Imp 2023 Street	\$ 79,053.35
Greenfield Road Paving	\$ 377.00
Industrial Park Water	\$ 16,191.65
Developer Escrow	\$ 6,210.97

**B. Approve Minutes of the May 21, 2024 City Council Meeting**

C. Approve Liquor License Renewal for Harvest Wine & Spirits, LLC

**MOTION** by Klawitter, seconded by Roehl to approve the agenda. All voted in favor. Motion carried 5-0.

**7. Public Hearing - None**

**8. Discussion/Action Items**

**A.** Approve Resolution No. 24-26: Awarding the Greenfield Road Paving Contract to Northern Lines Contracting: City Engineer Ron Wagner presented the details of bids and bid opening Northern Lines Contracting was the low bid at \$4,273,507.55 with the total project cost estimate of \$5,292,342. Wagner answered the public comment questions: a) as the contractor completes the bid item satisfactorily it will come to Council for pay approval less 5% retainage, b) won't know the schedule until all documents are signed by staff, c) Northern Lines is an excavating company and will have subcontractors for the other work. The City does not dictate who they use. Construction observers make sure specifications are met d) part of the cost above the construction cost estimate e) Town Hall Drive is being realigned and not being paved so there would be no assessments to those residents f) if residents want culverts etc. saved for them, they can let the contractor and/or the construction observer and they will set them aside. Roehl inquired about project warranty. Wagner said there is a performance bond held and the project is closely inspected per specifications. The contractor has the aspiration to complete all three phases by the end of 2024. That is a tall goal especially with the weather Minnesota is subject to and the bituminous can be placed only when the ground temperature is 40 degrees or warmer for the base lift. The contract does state that the base lift has to go through a freeze/thaw cycle before the final lift can be placed. A letter will be mailed to all affected residents explaining the process and all contact information in it including the construction observer, engineer, and staff contact numbers. Staff will update the website as project progression moves along. Roehl stated that he will be voting no due to wanting to address the assessment policy. He understands the City Attorney does not advise discussion of an assessment policy in the middle of a project but he feels it is the best time to discuss the assessment policy.

**MOTION** by Klawitter, seconded by Workcuff to approve Resolution No. 24-26 awarding the Greenfield Road reconstruction project to Northern Lines Contracting for \$4,273,507.55. Bronczyk will abstaining from the vote as he has represented two of the contractor's that bid the project. Although it was not Northern Lines Contracting, he would like to eliminate any appearance of impropriety. Motion carried 3-1 with Bronczyk abstaining and Roehl voting against.

**B.** Authorize the City Administrator to the Sign Hennepin County Joint Powers Agreement for Assessment Services

**MOTION** by Roehl, seconded by Klawitter to authorize the Mayor and Administrator to sign the Hennepin County Joint Powers agreement for assessment services.

**C.** Discussion / Approval of City Council Meeting Cancellation: Council consensus was to cancel the meeting with the option to call a special meeting if the needs arise prior to the July 16, 2024 scheduled meeting.

**MOTION** by Roehl, seconded by Klawitter to Cancel the July 2, 2024 City Council meeting. All voted in favor. Motion carried 5-0.

**9. Information/Miscellaneous -**

**A. Comments/reports from Mayor** – Northwest League meeting is scheduled for June 12<sup>th</sup>.

**B. Comments/reports from Councilors** – Roehl noted that Pioneer Trail held up well considering the volume of rain that fell.

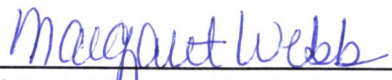
**C. Comments/reports from City Administrator/Staff** – Webb reminded Council and residents Night to Unite is scheduled for August 6<sup>th</sup> from 6-8pm.

**D. Hennepin County Sheriff Update** – Sergeant Nelson explained that the Group B crimes on the monthly report will separate the citations, written and verbal warnings to make things clear. Sheriff Witt will be attending the July 16<sup>th</sup> Council meeting and urged Council and residents to bring questions.

**10. Adjourn**

Johnson adjourned the meeting at 7:38 p.m.

  
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Mayor Brad Johnson

  
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Attest: Margaret Webb, City Administrator